Application form

Race discrimination legal support scheme: request for funding

Equality and Human Rights Commission

# About this form

This form is for **legal representatives** to request funding from the Equality and Human Rights Commission (EHRC) on behalf of individuals who may have experienced race discrimination in England, Wales or Scotland.

## Information for individuals

If you have experienced discrimination but do not have legal support, you can contact the [Equality Advisory and Support Service](https://www.equalityadvisoryservice.com/) and ask about the fund. They can give you advice and support about your complaint. If you then want to seek legal redress for race discrimination and your complaint is eligible for this fund, they will help you find a solicitor who can make an application.

If you are aware there is an urgent deadline on your case, please notify the Equality Advisory and Support Service of this in your first call.

## Alternative formats

For information on accessing this form in an alternative format, please contact: [correspondence@equalityhumanrights.com](mailto:correspondence@equalityhumanrights.com).

# Application form

## Essential criteria

We can only fund cases that meet these three criteria:

* Your client is a victim of alleged race discrimination prohibited under the Equality Act 2010
* The claim is within, or has been started within, the legal time limit
* Your client does not have access to other sources of funding for this matter. Other funding options could include legal aid, insurance, trade union support

## Case Information

Please answer each of the questions below:

### Please state where the case is based: England, Scotland or Wales ?

### Case name (or the names of the potential parties) (for example, X v Y Ltd):

### Which Part of the Equality Act 2010 does the claim or potential claim relate to (for example, employment, goods and services)?

### Protected characteristic(s) eg Race or Race and sex etc:

### What stage has the case reached? Eg pre action, listed for hearing

### Short summary of facts or background, including the key Equality Act 2010 issues. Please also attach any key documents to this application including court pleadings.

**If application is to fund litigation, what remedy are you seeking?**

### Key deadlines (including the limitation date):

**For employment cases please set out relevant limitation and ACAS early conciliation dates to show the case is in time.**

### What is your current view on the merits of this claim or potential claim and what are your reasons for taking this view?

## Schedule of costs/expenses and disbursements/outlays

Please complete the table below with a breakdown of your estimated costs / expenses and disbursements or outlays.

| Type of funding:  Include solicitor’s fees, counsel’s fees and experts, giving their name, role, organisation, contact details. Please list all disbursements/outlays separately. | Relevant expertise:   e.g. number of years PQE, relevant specialisms and experience. | Brief Details of work: | Solicitor / counsel hourly rate and number of hours needed:  See Appendix A for our set rates. | Cost  (excl. VAT) | Total cost  (inc. VAT) |
| --- | --- | --- | --- | --- | --- |
| Example: |  |  |  |  |  |
| MS A Lawyer at ABC Solicitors, Hull | 5 years PQE | Correspondence with defendant, prepare case to full hearing. | e.g. 30 hours at £120 per hour plus VAT (non-central London solicitor, 5 years PQE) | £3600 | £4320 |
| A Barrister of XYZ Chambers, London  Expert Report by PQ Experts | B Panel  Expert witness report | Preparation and representation at 2 day hearing | 30 hours @ £160 ph plus VAT | £4800  £1000 | £5760  £1200 |
| **Total funds requested** |  |  |  | **£9400** | **£11280** |

## About you

By making this referral, I understand and agree that:

* any offer of support is entirely at the EHRC’s discretion
* where support is offered, it may be limited to a defined aspect or aspects of the case
* it remains the responsibility of individuals and their legal representatives to comply with any relevant time limits
* if the EHRC makes an offer of support, it will be subject to acceptance of the EHRC’s terms and conditions.

### Name:

### Organisation:

### Contact details (address, telephone number, email address):

**Please tell us where you heard about the race support fund:**

**Before you submit this form:**

**Please ensure you have completed the application form fully and have attached copies of key documents (including pre action correspondence, pleadings and counsel’s advice, if applicable).**

## Where to send the completed form

England and Wales

Email: [racesupportfund@equalityhumanrights.com](mailto:racesupportfund@equalityhumanrights.com)

**Please state the nation your case is in (England, Scotland or Wales) in the subject line of your email.**

Post: Race Discrimination Legal Support Scheme

Equality and Human Rights Commission

Arndale House

Arndale Centre

Manchester

M4 3AQ

Scotland

Email: [racesupportfund@equalityhumanrights.com](mailto:racesupportfund@equalityhumanrights.com)

**Please state the nation your case is in (England, Scotland or Wales) in the subject line of your email.**

Post: Race Discrimination Legal Support Scheme

Equality and Human Rights Commission

151 West George Street

Glasgow

G2 2JJ

## For EHRC use only

### Case reference:

### Assessing caseworker:

### Assessing lawyer:

### Date received:

### Comments:

# Appendix A: Maximum rates payable for solicitor and counsel fees

## a) Solicitors

| Experience | Maximum rates in Central London (£ per hour, exc VAT) | Maximum rates in all other areas (£ per hour, exc VAT) |
| --- | --- | --- |
| 8+ years post-qualification experience (PQE) | 160 | 140 |
| 4 to 8 years PQE | 140 | 120 |
| 1 to 4 years PQE | 110 | 90 |
| Trainee solicitors, paralegals | 50 | 40 |

## b) Counsel

See: members of the [EHRC’s panel of counsel](https://www.equalityhumanrights.com/en/our-powers/panel-counsel)

| Panel List or equivalent | Seniority | Maximum rates  (£ per hour exc VAT) |
| --- | --- | --- |
| **A**  Typically at least 10 years’ call and / or Queen’s Council; considerable experience in equality and / or human rights law | Queen's Counsel | £240 |
| **A**  Typically at least 10 years’ call and / or Queen’s Council; considerable experience in equality and / or human rights law | Counsel | £180 |
| **B**  Typically at least 5 years’ call; significant experience in equality and / or human rights law | Counsel | £160 |
| **C**  Typically at least 2 years’ call with experience in equality and / or human rights law | Counsel | £120 |